



Department for Levelling Up,
Housing & Communities

Penny Hobman

Director, Homelessness & Rough Sleeping

***Department for Levelling Up,
Housing and Communities***

2nd Floor, Fry Building

2 Marsham Street

London SW1P 4DF

www.gov.uk/dluhc

Email :

HomelessnessandRoughSleepingFinanceTeam@levellingup.gov.uk

28th April 2023

Dear Colleague

HOMELESSNESS PREVENTION GRANT DETERMINATION (2023-2024) [No. 31/6670]

I am pleased to inform you that the Department is now able to issue a Grant Determination covering the payment for the Homelessness Prevention programme ring-fenced for 2023-2024.

I enclose a Determination made under section 31 of the Local Government Act 2003. The purpose of the grant is to provide support to local authorities in England towards expenditure lawfully incurred, or to be incurred, in maximising prevention of homelessness activities and reducing reliance upon temporary accommodation.

Earlier intervention to prevent homelessness is more effective, and provides better value for money, than responding to households becoming homeless at a point of crisis. We expect you to use this funding to maximise upstream homelessness prevention to stop vulnerable households from becoming homeless, as well as helping to meet temporary accommodation costs where necessary.

The grant is ringfenced and must be spent in line with the following principles:

- To fully enforce the Homelessness Reduction Act and contribute to ending rough sleeping by increasing activity to prevent single homelessness.
 - To ensure financial viability of services by contributing to the costs of statutory duties, including implementing the Homelessness Reduction Act and supporting with the costs of temporary accommodation.
 - To reduce family temporary accommodation numbers through maximising family homelessness prevention and reduce the use of unsuitable B&Bs for families.
- Authorities are required to submit comprehensive and publishable information to the statutory homelessness data collection system H-CLIC. Failure to comply

with this condition may result in deduction of up to 10% of future funding by the Department

- Authorities are required to produce and agree a B&B elimination plan with their HAST Adviser at any time during the funding period should they have more than five families in B&B accommodation for longer than six weeks and should they be requested to do so.
- Authorities are required to submit a spend declaration at the end of the grant period setting out the amount of funding spent under the categories of: 'Staffing,' 'Temporary Accommodation,' 'Prevention or Relief Duty activities' and 'Other.'

This announcement underlines the Government's commitment to tackling homelessness and helps to make sure you have the resources you need to make this a reality in your local area.

If you have any questions, please do not hesitate to contact HomelessnessPolicy@levellingup.gov.uk

Yours sincerely,

A handwritten signature in black ink that reads "Penny Hobman". The signature is written in a cursive, flowing style.

Penny Hobman
Director – Homelessness & Rough Sleeping

REVENUE Grant Determination (Ring-Fenced) HOMELESSNESS PREVENTION GRANT (2023/24): No 31/6670

The Minister of State for Housing (“the Minister of State”), in exercise of the powers conferred by section 31 of the Local Government Act 2003, makes the following determination:

Citation

1) This Determination may be cited as **Homelessness Prevention Grant Determination 2023/24 [No31/6670]**.

Purpose of the grant

2) The purpose of the grant is to provide support to local authorities in England towards expenditure lawfully incurred or to be incurred by them.

Determination

3) The Minister of State determines as the authorities to which grant is to be paid and the amount of grant to be paid, the authorities and the amounts set out in Annex B.

Grant conditions

4) Pursuant to section 31(3) and 31(4) of the Local Government Act 2003, the Minister of State determines that the grant will be paid subject to the conditions in Annex A.

Treasury consent

5) Before making this determination in relation to local authorities in England, the Minister of State obtained the consent of the Treasury.

UK Government Branding

6) The Grant Recipient shall at all times during and following the end of the Funding Period:

6.1 comply with requirements of the Branding Manual in relation to the Funded Activities; and

6.2 cease use of the Funded by UK Government logo on demand if directed to do so by the Minister of State.

7) **Branding Manual** means the HM Government of the United Kingdom of Great Britain and Northern Ireland ‘Funded by UK Government branding manual’ first published by the Cabinet Office in November 2022 and is available at <https://gcs.civilservice.gov.uk/guidance/marketing/branding-guidelines/> including any subsequent updates from time to time.

Signed by authority of the Minister of State for Department of Levelling Up, Housing & Communities

A handwritten signature in black ink, appearing to read 'Penny Hobman'. The signature is written in a cursive, flowing style with a large initial 'P'.

Penny Hobman
Director – Homelessness and Rough Sleeping

28th April 2023

GRANT CONDITIONS

1. This funding is for the sole purpose of delivering the Homelessness Prevention Grant in the financial year 2023-24.
2. The purpose of the grant is to provide support to local authorities in England towards expenditure lawfully incurred or to be incurred by them in discharging their homelessness duties under homelessness legislation.
3. The grant is ring-fenced for financial year 2023-2024 and is to be spent in adherence with the following principles:
 - To fully enforce the Homelessness Reduction Act and contribute to ending rough sleeping by increasing activity to prevent single homelessness.
 - Reduce family temporary accommodation numbers through maximising family homelessness prevention and reduce the use of unsuitable B&Bs for families.
 - Ensure financial viability of services by contributing to the costs of statutory duties, including implementing the Homelessness Reduction Act and supporting with the costs of temporary accommodation.
4. The authority agrees to submit all H-CLIC returns due in the 2023-24 financial year, including full temporary accommodation figures. These returns must be comprehensive and publishable. If this is not possible due to factors outside of the authority's control, they must notify their HAST advisor. The Department for Levelling Up, Housing and Communities may at its discretion request a sample of cases for auditing and require corrections to data where misreporting is identified. Further information on this condition is provided at **Annex C**
5. Failure to comply with the condition set out in paragraph 4 may result in the deduction of up to 10% of allocated funding for the Homelessness Prevention Grant 2024-25 by the Department for Levelling up, Housing and Communities.
6. The authority agrees to produce and agree a B&B elimination plan with their HAST Adviser at any time during the funding period should the published data show they have more than five families in B&B accommodation for longer than six weeks and should they be requested to do so. Any families in B&B for longer than 6 weeks who are exempt by means of the Homelessness (Suitability of Accommodation) (Amendment) (England) Order 2022 will be excluded from calculating the total for this requirement.
7. The authority agrees to submit a spend declaration at the end of the grant period that sets out the total amount spent by the authority on preventing and relieving homelessness, to include this grant and all other spending by the authority,

including how much HPG funded spending under each of the following categories:

- Staffing
- Temporary Accommodation
- Prevention or relief duty activities
- Other spend (all other non-prevention, non-relief, non-TA, and non-staffing spend)

Further information on this condition is provided at **Annex D**

8. The Section 151 Officer or equivalent of each of the recipient authorities are required to sign and return to the Homelessness and Rough Sleeping Division of the Department for Levelling Up, Housing and Communities, a declaration, to be received no later than 10th April 2024 in the following terms:

“To the best of our knowledge and belief, and having carried out appropriate investigations and checks, in our opinion, in all significant respects, the conditions attached to Homelessness Prevention Grant 2023-24 No 31/6670 have been complied with”.

9. Any underspend of the Homelessness Prevention Grant 2023-24 identified through the reporting process will be returned to DLUHC.
10. The Department for Levelling Up, Housing and Communities will provide an online form and guidance in March 2024 for the purpose of meeting the declarations required at paragraphs 7 and 8.
11. If an authority fails to comply with any of the conditions and requirements of paragraphs 1 to 8, the Minister of State may-
 - a) reduce, suspend, or withhold grant; or
 - b) by notification in writing to the authority, require the repayment of the whole or any part of the grant.
12. Any sum notified by the Minister of State under paragraph 11 (b) shall immediately become repayable to the Minister.

ANNEX B

Local Authority Names	Amount paid (£)
Adur District Council	263,076.00
Amber Valley Borough Council	276,730.00
Arun District Council	833,072.00
Ashfield District Council	284,467.00
Ashford Borough Council	563,209.00
Babergh District Council	234,470.00
Barking and Dagenham London Borough	4,410,684.00
Barnet London Borough	5,794,778.00
Barnsley Metropolitan Borough Council	392,751.00
Basildon District Council	1,002,901.00
Basingstoke and Deane Borough Council	725,665.00
Bassetlaw District Council	241,678.00
Bath and North East Somerset Council	504,559.00
Bedford UA	889,122.00
Bexley London Borough	2,701,031.00
Birmingham City Council	7,381,564.00
Blaby District Council	142,707.00
Blackburn with Darwen Borough Council	332,350.00
Blackpool Borough Council	620,739.00
Bolsover District Council	152,765.00
Bolton Metropolitan Borough Council	729,446.00
Boston Borough Council	143,133.00
Bournemouth, Christchurch and Poole Council	1,924,794.00
Bracknell Forest Borough Council	567,118.00
Braintree District Council	437,734.00
Breckland District Council	376,849.00
Brent London Borough	7,295,103.00
Brentwood Borough Council	211,330.00
Brighton and Hove Council	6,315,814.00
Bristol Council	3,076,538.00
Broadland District Council	305,662.00
Bromley London Borough	3,747,432.00
Bromsgrove District Council	165,612.00
Broxbourne Borough Council	765,755.00
Broxtowe Borough Council	230,072.00
Buckinghamshire County Council	1,741,973.00
Burnley Borough Council	218,166.00
Bury Metropolitan Borough Council	494,977.00
Calderdale Metropolitan Borough Council	419,841.00
Cambridge City Council	717,450.00

Camden London Borough	2,734,102.00
Cannock Chase District Council	264,057.00
Canterbury City Council	666,879.00
Castle Point Borough Council	366,343.00
Central Bedfordshire UA	693,203.00
Charnwood Borough Council	301,729.00
Chelmsford Borough Council	900,517.00
Cheltenham Borough Council	384,443.00
Cherwell District Council	508,685.00
Cheshire East UA	608,067.00
Cheshire West and Chester UA	876,619.00
Chesterfield Borough Council	239,102.00
Chichester District Council	391,299.00
Chorley Borough Council	174,176.00
City of Bradford Metropolitan District Council	1,589,302.00
City of London	135,880.00
City of York Council	408,545.00
Colchester Borough Council	934,744.00
Cornwall County UA	1,837,580.00
Cotswold District Council	144,956.00
County of Herefordshire District Council	397,690.00
Coventry City Council	1,387,494.00
Crawley Borough Council	896,812.00
Croydon London Borough	7,382,746.00
Cumberland Council	504,092.00
Dacorum Borough Council	635,832.00
Darlington Borough Council	208,066.00
Dartford Borough Council	592,073.00
Derby City Council	1,058,216.00
Derbyshire Dales District Council	127,410.00
Doncaster Metropolitan Borough Council	791,576.00
Dorset Council	949,709.00
Dover District Council	505,653.00
Dudley Metropolitan Borough Council	708,959.00
Durham County UA	821,897.00
Ealing London Borough	5,920,469.00
East Cambridgeshire District Council	333,106.00
East Devon District Council	281,722.00
East Hampshire District Council	408,022.00
East Hertfordshire District Council	336,857.00
East Lindsey District Council	429,380.00
East Riding of Yorkshire Council	501,033.00
East Staffordshire Borough Council	281,470.00
East Suffolk District Council	630,285.00

Eastbourne Borough Council	697,658.00
Eastleigh Borough Council	366,295.00
Elmbridge Borough Council	537,498.00
Enfield London Borough	9,071,801.00
Epping Forest District Council	594,878.00
Epsom and Ewell Borough Council	482,360.00
Erewash Borough Council	214,601.00
Exeter City Council	631,716.00
Fareham Borough Council	294,866.00
Fenland District Council	347,300.00
Folkestone and Hythe District Council	527,772.00
Forest of Dean District Council	153,460.00
Fylde Borough Council	117,192.00
Gateshead Metropolitan Borough Council	563,834.00
Gedling Borough Council	267,833.00
Gloucester City Council	724,178.00
Gosport Borough Council	568,892.00
Gravesham Borough Council	366,414.00
Great Yarmouth Borough Council	414,545.00
Greenwich London Borough	3,722,649.00
Guildford Borough Council	445,173.00
Hackney London Borough	5,925,011.00
Halton Borough Council	362,085.00
Hammersmith and Fulham London Borough	3,851,315.00
Harborough District Council	102,600.00
Haringey London Borough	8,539,866.00
Harlow District Council	575,532.00
Harrow London Borough	2,312,235.00
Hart District Council	267,342.00
Hartlepool Council	207,762.00
Hastings Borough Council	1,101,329.00
Havant Borough Council	601,750.00
Havering London Borough	2,461,272.00
Hertsmere Borough Council	473,202.00
High Peak Borough Council	191,218.00
Hillingdon London Borough	2,582,099.00
Hinckley and Bosworth Borough Council	234,650.00
Horsham District Council	400,273.00
Hounslow London Borough	3,020,741.00
Huntingdonshire	690,820.00
Hyndburn Borough Council	156,978.00
Ipswich Borough Council	758,790.00
Isle of Wight Council	782,468.00
Isles of Scilly Council	1,261.00

Islington London Borough	3,782,055.00
Kensington and Chelsea Royal Borough	4,833,771.00
Kings Lynn and West Norfolk Borough Council	486,721.00
Kingston Upon Hull City Council	1,037,882.00
Kingston upon Thames Royal Borough	1,633,457.00
Kirklees Metropolitan Borough Council	1,056,704.00
Knowsley Metropolitan Borough Council	492,947.00
Lambeth London Borough	6,080,276.00
Lancaster City Council	507,656.00
Leeds City Council	2,528,524.00
Leicester City Council	1,022,274.00
Lewes District Council	535,213.00
Lewisham London Borough	5,068,400.00
Lichfield District Council	216,759.00
Lincoln City Council	392,140.00
Liverpool City Council	1,677,575.00
London Borough of Richmond upon Thames	1,451,138.00
Luton Borough Council	3,888,009.00
Maidstone Borough Council	806,825.00
Maldon District Council	152,048.00
Malvern Hills District Council	145,689.00
Manchester City Council	3,516,444.00
Mansfield District Council	322,268.00
Medway Borough Council	1,631,388.00
Melton Borough Council	107,430.00
Merton London Borough	1,414,071.00
Mid Devon District Council	210,228.00
Mid Suffolk District Council	201,173.00
Mid Sussex District Council	456,670.00
Middlesbrough Borough	355,094.00
Milton Keynes Council	2,082,830.00
Mole Valley District Council	299,758.00
New Forest District Council	651,541.00
New Somerset Council	1,627,105.00
Newark and Sherwood District Council	236,278.00
Newcastle upon Tyne Metropolitan District Council	695,981.00
Newcastle-under-Lyme Borough Council	199,097.00
Newham London Borough	11,682,183.00
North Devon District Council	420,700.00
North East Derbyshire District Council	152,990.00
North East Lincolnshire Council	416,512.00
North Hertfordshire District Council	363,909.00
North Kesteven District Council	243,636.00
North Lincolnshire Council	366,821.00

North Norfolk District Council	320,476.00
North Northamptonshire	1,033,524.00
North Somerset Council	599,991.00
North Tyneside Metropolitan Borough Council	404,216.00
North Warwickshire Borough Council	169,141.00
North West Leicestershire District Council	143,649.00
North Yorkshire Council	1,445,885.00
Northumberland County UA	529,533.00
Norwich City Council	635,854.00
Nottingham City Council	1,388,906.00
Nuneaton and Bedworth Borough Council	371,673.00
Oadby and Wigston Borough Council	143,683.00
Oldham Metropolitan Borough Council	577,770.00
Oxford City Council	1,096,064.00
Pendle Borough Council	181,370.00
Peterborough City Council	1,374,901.00
Plymouth City Council	1,072,119.00
Portsmouth City Council	1,489,839.00
Preston city Council	333,183.00
Reading Borough Council	1,571,627.00
Redbridge London Borough	5,446,003.00
Redcar and Cleveland Borough Council	236,530.00
Redditch Borough Council	325,375.00
Reigate and Banstead Borough Council	686,515.00
Ribble Valley Borough Council	72,324.00
Rochdale Metropolitan Borough Council	728,181.00
Rochford District Council	287,448.00
Rossendale Borough Council	147,484.00
Rother District Council	473,326.00
Rotherham Metropolitan Borough Council	582,758.00
Rugby Borough Council	321,950.00
Runnymede Borough Council	358,712.00
Rushcliffe Borough Council	172,885.00
Rushmoor Borough Council	500,150.00
Rutland County Council District Council	68,259.00
Salford Metropolitan District Council	1,032,747.00
Sandwell Metropolitan Borough Council	1,222,586.00
Sefton	581,509.00
Sevenoaks District Council	459,133.00
Sheffield City Council	1,465,855.00
Shropshire County UA	720,421.00
Slough Borough Council	1,035,370.00
Solihull Metropolitan Borough Council	902,010.00
South Cambridgeshire District Council	526,126.00

South Derbyshire District Council	214,560.00
South Gloucestershire Council	705,829.00
South Hams District Council	181,050.00
South Holland District Council	174,939.00
South Kesteven District Council	356,017.00
South Norfolk Council	238,048.00
South Oxfordshire District Council	373,921.00
South Ribble Borough Council	164,262.00
South Staffordshire District Council	138,321.00
South Tyneside Metropolitan Borough Council	386,735.00
Southampton City Council	1,369,591.00
Southend-on-Sea Borough Council	712,296.00
Southwark London Borough	5,706,832.00
Spelthorne Borough Council	622,562.00
St Albans District Council	504,974.00
St Helens Metropolitan Borough Council	355,153.00
Stafford Borough Council	218,398.00
Staffordshire Moorlands District Council	150,263.00
Stevenage Borough Council	518,126.00
Stockport Metropolitan Borough Council	747,800.00
Stockton-on-Tees Borough Council	461,221.00
Stoke-on-Trent City Council	837,459.00
Stratford-on-Avon District Council	388,524.00
Stroud District Council	219,242.00
Sunderland City Council	525,300.00
Surrey Heath Borough Council	326,244.00
Sutton London Borough	1,807,247.00
Swale Borough Council	699,585.00
Swindon Borough Council	1,957,957.00
Tameside Metropolitan Borough Council	704,333.00
Tamworth Borough Council	260,704.00
Tandridge District Council	323,446.00
Teignbridge District Council	465,500.00
Telford and Wrekin Council	406,053.00
Tendring District Council	803,885.00
Test Valley Borough Council	394,003.00
Tewkesbury Borough Council	225,449.00
Thanet District Council	906,684.00
Three Rivers District Council	300,359.00
Thurrock Council	887,058.00
Tonbridge and Malling Borough Council	398,286.00
Torbay Borough Council	785,333.00
Torridge District Council	259,668.00
Tower Hamlets London Borough	6,009,523.00

Trafford Metropolitan Borough Council	697,865.00
Tunbridge Wells Borough Council	446,629.00
Uttlesford District Council	200,149.00
Vale of White Horse	275,500.00
Wakefield Metropolitan District Council	831,904.00
Walsall Metropolitan Borough Council	864,375.00
Waltham Forest London Borough	5,594,776.00
Wandsworth London Borough	4,569,021.00
Warrington Borough Council	590,223.00
Warwick District Council	384,049.00
Watford Borough Council	646,402.00
Waverley Borough Council	616,834.00
Wealden District Council	559,920.00
Welwyn Hatfield District Council	527,187.00
West Berkshire District Council	285,935.00
West Devon Borough Council	179,442.00
West Lancashire District Council	147,238.00
West Lindsey District Council	193,511.00
West Northamptonshire	1,440,501.00
West Oxfordshire District Council	269,927.00
West Suffolk District Council	677,920.00
Westminster City Council	6,936,851.00
West Morland and Furness Council	461,196.00
Wigan Metropolitan Borough Council	758,447.00
Wiltshire County UA	1,075,533.00
Winchester City Council	319,496.00
Windsor and Maidenhead Royal Borough Council	1,503,194.00
Wirral Metropolitan Borough Council	562,218.00
Woking Borough Council	418,169.00
Wokingham District Council	478,687.00
Wolverhampton Metropolitan Borough Council	956,955.00
Worcester City Council	489,617.00
Worthing Borough Council	386,669.00
Wychavon District Council	366,969.00
Wyre Borough Council	274,934.00
Wyre Forest	354,546.00
Total	£322,818,188

GRANT CONDITION 4

The authority agrees to submit all H-CLIC returns due in the 2023-24 financial year, including full temporary accommodation figures. These returns must be comprehensive and publishable. If this is not possible due to factors outside of the authority's control, they must notify their HAST advisor.

1. Following consultation in 2022, the above condition has been applied to the Homelessness Prevention Grant 2023-24 (**Annex A**). The Department for Levelling Up Housing and Communities (DLUHC) is providing this additional information to assist your local authority in fully complying with this new condition.
2. Please make sure your Director of Homelessness (or equivalent) is aware of this new condition to ensure data for your local authority is accurate and uploaded on time.
3. H-CLIC data must be uploaded during the following collection windows. Any changes needing to be made to collection dates by DLUHC will be clearly communicated to local authorities.

Quarterly dataset	Collection opens	Collection closes	Quality Assurance to be submitted by
April - June 2023	03/07/2023	29/08/2023	01/09/2023
July - September 2023	02/10/2023	27/11/2023	01/12/2023
October - December 2023	01/01/2023	26/02/2024	29/03/2024
January – March 2024 <i>This will be required in 2024-25</i>	01/04/2024	27/05/2024	31/05/2024

4. January to March 2023 H-CLIC collection will open on 03 April 2023 and close on 29 May 2023 but will not be subject to the new condition. This is to allow time for local authorities to comply with the new condition. All other collections due for return in the 2023-24 financial year are subject to this condition.
5. The data pertaining to January to March 2024, will be due for return in the next financial year and will be included in the grant conditions for the Homelessness Prevention Grant 2024-25, along with all other collections due that year.
6. DLUHC and local authorities will monitor compliance with this condition using the H-CLIC Performance dashboard fourth quality 'Published data' measures. A RAG

rating of green under this section will indicate fully meeting this condition for that quarter.

7. ***This condition is subject to deduction of up to 10% of future funding by the Department of Levelling up, Housing and Communities.***
8. Please contact the H-CLIC team as soon as you become aware of any factors affecting your local authority's ability to submit H-CLIC data and comply with this condition: HomelessnessStats@communities.gov.uk
9. We recognise that there may occasionally be exceptional circumstances which affect local authorities' ability to meet this condition. We expect these to be rare. Where such circumstances occur and are outside of the control of the authority and the authority can evidence demonstrable steps taken to rectify gaps in reporting adherence, DLUHC may at its discretion agree to waive the financial deduction.

ANNEX D

GRANT CONDITION 7

The authority agrees to submit a spend declaration at the end of the grant period that sets out the total amount spent by the authority on preventing and relieving homelessness, to include this grant and all other spending by the authority, including how much HPG funded spending, under the following categories:

- ***Staffing***
- ***Temporary Accommodation***
- ***Prevention or relief duty activities***
- ***Other spend (all other non-prevention, non-relief, non-TA, and non-staffing spend)***

1. Following consultation in 2022, the above condition has been applied to the Homelessness Prevention Grant (**Annex A**). The Department for Levelling Up Housing and Communities (DLUHC) is providing this additional information to assist your local authority in complying with this new condition.
2. Please make sure your Chief Finance Officer and Director Homelessness (or equivalents) are made aware of this new condition to ensure financial data for your local authority is accurately recorded to make the required spend declaration on or before, 10 April 2024.
3. Authorities will be required to provide a declaration of both their total spend and how much of that spend has been funded from Homelessness Prevention Grant, for each of the categories set out below.
4. Where HPG is collated with a larger pot prior to budget allocation, authorities may decide how they want to report which interventions were HPG funded. It would, for example, be acceptable to use a ratio estimate, by dividing up the HPG allocation across the total % spent across each category.
5. We only require totals to be made under the headings of staffing, temporary accommodation, prevention or relief duties and other. Example items to be considered within the total under each heading are provided below:

Staffing

- All homelessness staff irrespective of role
- Training costs

Temporary Accommodation

- Actual temporary accommodation costs
- Temporary Accommodation administration costs
- Temporary Accommodation maintenance costs

Prevention or relief duty

- Incentive payments

- Upfront costs – deposits or rent in advance payments
- Payment of arrears
- Commissioning of any service or scheme that would benefit households under the prevention or relief duty)
- Other prevention / relief spend e.g payments for household goods, storage of goods, repairs, transport.

Other spend

- Any other non-staffing, non – temporary accommodation, non-prevention, and non-relief spend. E.g upfront costs/incentive payments made during the main duty
6. DLUHC will provide local authorities with guidance and an online process for submitting their Spend Declaration information in March 2024.
 7. Please contact your HAST Advisor, or email HAST@levellingup.gov.uk soon as you become aware of any factors which affect your local authority's ability to comply with this condition.