



**EXECUTIVE DECISION RECORD  
Cabinet Member**

**REF No: 123.24**

<b>A1</b> Service Area	Regulatory Services
<b>A2</b> Title	Grant funding to prevent ill-health and injuries in the home
<b>A3</b> Decision Taken By	Cabinet Member
<b>A4</b> Chief Officer	Please print name: John Teasdale  Please sign name: (Approval by email 13/02/2024)
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr Simon Slater  Please sign name: (Approval by email 27/02/2024)
<b>A6</b> Date of Decision	28 <sup>th</sup> February 2024

**Confidentiality**

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No <i>(please delete as appropriate)</i>
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

**Conflict of Interest**

Are there any conflicts of interest to declare? No *(please delete as appropriate)*

(If “Yes” please contact the Chief Executive before making the Decision. A note of dispensation should be attached).

**Scrutiny/Audit**



**A8** Which Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny (Value for Money Council) Committee

Scrutiny (Regeneration Development and Market Hall) Committee

Scrutiny (Health and Wellbeing) Committee Y

Scrutiny (Climate Change and Environment) Committee

Audit Committee

<b>B1</b> What is the Decision?	To approve the use of COMF funding to support and prevent ill health and injuries in the home.
<p><b>B2</b> What are the reasons for the Decision?</p> <p><b>B2</b> Alternative options considered and rejected?</p>	<p>The Environmental Health Team have an increasing number of complaints relating to hoarding, filthy and verminous and unsafe properties. These are often owner occupiers that are in need of assistance to improve the condition of their property as they lack the capacity, support or resources to do it themselves.</p> <p>Grant funding has been received to assist owner occupiers that have an identified Cat 1 or Cat 2 hazards to improve the condition of their property to reduce ill health and injuries in the home.</p> <p>Eligibility includes EPC D or below and/or income less than £31,000.</p> <p>Funding will be capped at £10,000 per property.</p> <p>Improvements will be measured in the reduction of Cat 1 and cat 2 hazards.</p> <p>Enforcement action can be taken on owner occupied properties to require them to improve their properties, however this is a significant pressure on vulnerable occupants who do not have the ability to undertake or commission the works themselves. It is also a time consuming process that will leave occupants in poor conditions for a longer period of time.</p>
<b>B3</b> What are the contributions to Corporate Priorities?	Standing up for our communities- Intervention in these types of complaints will improve the occupant's health and reduce the impact and cost on the NHS and Social Services.
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### **Financial Implications**

<b>B5</b> What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>The Council has recently successfully bid for additional funding from the Health Inequalities Directors' Group (The funding originates from left over grant for the Covid Outbreak Management Fund [COMF], currently held by Surrey County Council. Following an update in the grant conditions, it can now be redirected towards a wider public health purpose).</p> <p>As noted above, the successful bids include £36,885 towards preventing ill-health and injuries in the home.</p> <p>The quarter 3 monitoring report proposes that a new budget for preventing ill-health and injuries in the home is set up, in order to utilise the grant funding. A condition of the grant is that it is spent by September 2024.</p>
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Revenue	2023/24	2024/25	2025/26
<b>COMF funding awarded through HIDG</b>	£6,855	£30,000	

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: James Hopwood</p> <p>Please sign name: (Approval by email 19/02/2024)</p>
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	NA
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	NA

### Equalities Implications

**B8.3** The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

### **Risk Assessment**

**B9** What are the Risk Assessment implications:

**B9.1** Positive (Opportunities/Benefits):

- Improved Health
- Reduced costs to the NHS
- Improved housing standards

**B9.2** Negative (Threats)

- COMF funding needs to be spent by Sept 2024.

**B9.3** The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

### **Legal Considerations**

**B10** What are the Legal Considerations:

**B10.1** The main legal issues arising from this decision are as follows:

Quotes for the required works will be requested on a case by case basis and in accordance with financial requirements. Works will be approved from the lowest received quotation.

**This section has been approved by the following member of the Legal Team**

Please print name: John Teasdale

Please sign name: (Approval by email 13/02/2024)

### **Sustainability Implications**

**B11** What are the Sustainability implications:

**B11.1** The proposal [would/would not] result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).

<b>B11</b> What are the Sustainability implications:
<b>B11.2</b> Positive (Opportunities/Benefits):
<ul style="list-style-type: none"> <li>• Improved housing conditions</li> <li>• Increased energy efficiency</li> </ul>
<b>B11.3</b> Negative (Threats):
None

### Health & Safety Implications

B12 What are the Health & Safety implications:
B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

### Key Decision

**B13** Is this a Key Decision?      No (*please delete as appropriate*)

**Note: A Key Executive Decision is one where:**

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA ( <i>please delete as appropriate</i> )
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA ( <i>please delete as appropriate</i> )

**NOTE:** If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to  
[democratic.services@eaststaffsbc.gov.uk](mailto:democratic.services@eaststaffsbc.gov.uk)

*The questions contained in this questionnaire are not to be altered in any way. If you have any queries regarding the contents of this document, please contact Democratic Service Ext 1306/1608 or refer to Part 3 Section 6 of the Constitution.*