





(If “Yes” please contact the Chief Executive before making the Decision. A note of dispensation should be attached).

### **Scrutiny/Audit**

**A8** Which Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny (Value for Money Council) Committee /  
Scrutiny (Regeneration Development and Market Hall) Committee  
Scrutiny (Health and Wellbeing) Committee  
Scrutiny (Climate Change and Environment) Committee /  
Audit Committee

<b>B1</b> What is the Decision?	To remove Bond Street Car Park from the existing Parking order.
<b>B2</b> What are the reasons for the Decision?	Bond Street Car Park is owned by Burton and South Derbyshire College (BSDC). Currently, East Staffordshire Borough Council, with agreement from the College, operate a parking charge regime during the weekends as specified in the current Parking Order on Bond Street car park. Following a request from BSDC to end this agreement, Bond Street car park will no longer be available for parking at the weekends and therefore the Council will no longer be enforcing parking charges.
<b>B2</b> Alternative options considered and rejected?	N/a – this is a request by BSDC re their facility.
<b>B3</b> What are the contributions to Corporate Priorities?	N/a.
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### Financial Implications

<b>B5</b> What are the financial implications?	The main financial issues arising from this decision are as follows:
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Revenue	2024/25 £	2025/26 £	2026/27 £
<b>Assumed agreement terminated from January 2025 Parking Charges Income</b> There will be a loss of income relating to this facility. Parking charges income is split between ESBC (2/3) and BSDC (1/3) as per the original agreement. The estimated loss is based on the three year average for the ESBC share (net of VAT) with an uplift for the increased charges from April 2024.	138	550	550
<b>Running Cost Savings</b> The car park has two pay and display machines that are both out of service and uneconomical to repair. Therefore, the only payment method is 'Pay by Phone'. Based on recent transactional volume the cost savings would be negligible (under £6 per annum).	(2)	(6)	(6)

Revenue	2024/25 £	2025/26 £	2026/27 £
<b>One-Off Costs</b> Ending the agreement will attract some one of costs for the removal of the two pay and display machines and associated signage	2,269	0	0
<b>Therefore the net impact (cost) of removing this facility</b>	<b>2,405</b>	<b>544</b>	<b>544</b>

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Paul Billings/Andrew Brindley  Please sign name: Approval via email 19/11/2024
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	No
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	Yes
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	No
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	N/A

### Equalities Implications

<b>B8</b> What are the Equalities implications: N/a
<b>B8.1</b> Positive (Opportunities/Benefits):
<b>B8.2</b> Negative (Threats):
<b>B8.3</b> The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
<b>B8.4</b> The equality impact assessment identified the following actions to be carried out: N/a

## Risk Assessment

<b>B9</b> What are the Risk Assessment implications:
<b>B9.1</b> Positive (Opportunities/Benefits): Removing the opportunity for drivers to park in this car park will reduce the risk of accidents occurring.
<b>B9.2</b> Negative (Threats) Motorists intending to park in the area will need to use alternative provision e.g. Fleet Street car park.
<b>B9.3</b> The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

## Legal Considerations

<b>B10</b> What are the Legal Considerations:
<b>B10.1</b> The main legal issues arising from this decision are as follows: Bond Street car park should be removed from the current Parking Order.
<b>This section has been approved by the following member of the Legal Team</b>
Please print name: Glen McCusker Please sign name: Approval via email 04/11/2024

## Environmental Impacts

<b>B11</b> What are the Environmental Impacts:  Consider impacts related to the Climate Change & Nature Strategy aims: <ul style="list-style-type: none"><li>• Reducing greenhouse gas emissions (climate change mitigation)</li><li>• Preparing for future climate change (adaptation)</li><li>• Protecting and enhancing nature</li><li>• Using resources wisely and minimising waste and pollution</li></ul>
<b>B11.1</b> The impacts are <b>not significant</b> and are set out below without enhanced consideration by the Council's Climate Change and Adaptation Officers.  (note – a <b>significant</b> impact will likely result from any project, policy, procurement exercise or service change that has a direct or indirect effect on energy or fuel use, water use, land use, other physical resource use, waste generation, pollution, regeneration or construction – If unsure contact the Council's Climate Change and Adaptation Officers.)

**B11.2 Positive Impacts (Opportunities/Benefits):**  
Closing the car park at the weekend will prevent motorists entering this part of the town.

**B11.3 Negative Impacts (Threats/Mitigation):**  
Motorists may well decide to use the nearby Fleet Street car park.

### Health & Safety Implications

**B12** What are the Health & Safety implications: N/a

**B12.1** A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

**B12.2** Any financial implications to mitigate against these hazards and risks are considered above.

**B12.3** Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below; N/A

**B12.3.1** Positive (Benefits)

**B12.3.2** Negative (Threats)

### Key Decision

**B13** Is this a Key Decision? No

**Note: A Key Executive Decision is one where:**

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
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<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or	N/A
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<p><b>B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?</b></p>	<p>N/A</p>
<p><b>in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?</b></p>	

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to:  
[democratic.services@eaststaffsbc.gov.uk](mailto:democratic.services@eaststaffsbc.gov.uk)